

POLICY**FILE CODE: 1312****BOARD OF EDUCATION
CALIFON BOROUGH**
 Monitored
 Mandated
 Other Reasons
COMMUNITY COMPLAINTS AND INQUIRIES

The Board of Education welcomes inquiries about and constructive criticism of the district's programs, equipment, operations and personnel.

The Chief School Administrator shall develop procedures to investigate and solve problems promptly, and to provide accurate factual information in answer to inquiries. Such procedures shall conform to state law and applicable negotiated agreements.

Parents/guardians and pupils will be informed of the proper avenues to follow in the annual school calendar/handbook and on the district website.

When a Board member is confronted with an issue, he/she will withhold comment, commitment and/or opinion and refer the complaint or inquiry to the Chief School Administrator.

Only in those cases where satisfactory adjustment cannot be made by the Chief School Administrator and the staff shall communications and complaints be referred to the Board of Education for resolution.

All signed complaints shall be acknowledged promptly.

Date Adopted: January, 23, 2006

Date Revised:

Legal References:

N.J.S.A. 10:4-6 et seq.	Open Public Meetings Act
N.J.S.A. 18A:11-1	General mandatory powers and duties
N.J.S.A. 18A:54-20	Powers of Board (county vocational schools)
<u>N.J.S.A. 47:1A-1 et seq.</u>	Right to Know Law

Key Words

Community Complaints and Inquiries, Complaints, Inquiries